

LYTCHETT MATRAVERS PARISH COUNCIL

GRANTS/DONATIONS RULES AND REGULATIONS

1. Recommendations for Grants/Donations will be considered by the Full Council at its meeting in July (3rd Monday). Therefore the closing date for applications will be 31st May.
2. Applicants should identify how much they want, for what purpose, should include the latest statement of accounts (where applicable), and should explain how the donation will be of benefit to local residents (if not obvious from the name of the organisation). Applicants who received a previous donation should indicate how it was used.
3. Applications will normally only be considered if they are received by the due date. The Finance & Policy Committee will ensure that the totals recommended do not exceed the budget for that year and that the Council has the relevant powers in legislation.
4. Applications for an unspecified “contribution” will be considered but will receive lower priority than requests for specific amounts.
5. The council will require a copy of the receipt for the completed works or purchase – unless explicitly otherwise agreed between the Council and the beneficiary organisation.
6. At its discretion, the council may consider further applications outwith the timetable given above.

Amended by the Parish Council at its meeting on August 15th 2016.