

## Project Highlight Report.

*The highlight report updates the Parish Council as sponsors about the project's progress to date. It also provides an opportunity to raise concerns and issues with the Council, and alert them to any changes that may affect the project.*

### Project Title

Foxhills Childrens' Play Area

### Project Sponsors

Lytchett Matravers Parish Council

1. **Date of this report (dd/mm/2010):** 4/July/2010

### 2. Objective(s) of this Project:

To design and install a children's play area on the Foxhills development public open space on land adjacent to Fosters Spring.

The aim is to secure funding by end April 2010, and place order for installation Summer 2010.

### 3. Achievements since last highlight report:

- *We have been advised that a Full LMPC Council meeting agreed that the play area should be established, but along the lines of the size in the original deeds (10m x 18m).*
- *Submitted Third Party Contribution requests to Dorset County Council/Purbeck District Council/Purbeck Community Partnership in respect of the £10k Viridor grant and the £25k SITA grant.*
- *Applied for an extension to the start date of the project to a later date than by October 2010 from SITA Trust.*
- *Prepared draft "Safeguarding Children and Vulnerable Adults Standards, Policy and Procedures" for consideration for adoption by LMPC – such a policy is a prerequisite of eligibility for the PDC/PCP grant (essential for Third Party Contribution payments to SITA and Viridor). This document is based upon the current basic/minimum standards as recommended by the Dorset Safeguarding Children Board they state "The Safeguarding Standards are applicable to all organisations irrespective of their size and form the minimum standard expected by the Dorset Safeguarding Children Board. These standards are being used across the County in all organisations who may have contact/responsibility for the safeguarding of children - from small independent charities to larger organisations such as Dorset Police." **It should be noted that all organisations that work with children or young people (or parents/carers of children or young people) should have Safeguarding Children Standards, Policy and Procedures – this is irrespective of the proposed unsupervised play area. Also, whether the play area is fenced or not plays no part in making the "Safeguarding Policy" effective – it stands on its own.***
- *Dorset Police (PC Jon Stuart) has confirmed that so long as the play area signs states the age range of the children allowed to play on the equipment (based upon what the play equipment companies design them for) this gives them adequate authority to move older people on. Currently this area is not included on the 'beat' but it will be included once the play area is deemed 'open'.*
- *Received a Credit Check Search Report from CreditSafe Group on Miracle Design and Play Limited which advises of a good credit rating with a company status of low risk.*
- *Obtained proposals from Miracle Design and Play for equipment options for 10m x 18m space, and also a proposal based on the equipment list show in the original Deeds, which takes more space than 10m x 18m due to EU/IUK more stringent safety provisions. These designs and quotes are attached to this document. NOTE that the equipment is these proposals is not finalised. NOTE the original deeds plan were not drafted by a play equipment company more of an artists impression of some 14 years ago.*

#### 4. Actions and outputs for the next period:

- *Quote and proposal for actual equipment based on our and the public consultation. preferences and equipment to be approved by LMPC.*
- *Review and return SITA and Viridor contracts.*
- *Review and submit Entrust registration form to Viridor.*
- *Seek acceptable from LMPC for proposed Safeguarding Children and Vulnerable Adults **Standards, Policy and Procedures.***
- *Prepare a draft of the wording to be displayed on the Park sign.*
- *Do LMPC have any specific requirements regarding wording to appear on the Park sign.*
- *LMPC to agree that the Foxhills Play Area be known as 'One Acre Play Space' in accordance with the original plans/deeds.*
- *Cllr Cross/LMPC to advise his/their position of the Big Lottery application.*
- *Acknowledge receipt of Third Party Contributions from PCP*
- *Acknowledge receipt of the balance of PCP grant.*

#### 5. Risks and other issues:

- *If the play area is fenced the area we will be obliged to refer back to all the other funding providers as our applications for funding were based upon an **open access play space** in accordance with current play professionals thinking (also taking into account advice received from our local Police and that of Dorset Community Action).*
- *It is likely that if the final play area size and equipment is so far different from that submitted, with much less "play value" than our funding applications indicated, the funding providers will review or even 'throw out' the current applications and funding offers and the whole project may require starting from scratch.*
- *If LMPC reduce the size of their funding offer of 25K, we will have to refer back to all the funding providers as their offers are based upon what LMPC was prepared to put in (again we had to advise of our current funding offers in the funding applications), this may mean that they too will reduce their offers or pull out entirely.*
- *Delivery and lead times from the play equipment provider and provision of installations dates in their schedule/diary with any additional delays may mean that the installation is in the Autumn to Winter of 2010/11, this having a knock-on effect of delays in progress and a longer installation period due to inclement weather which also has a bearing on the possibility of incurring additional costs.*
- *Delays in deciding size/cost of the project may cause PDC/PCP to withdraw their offer due to pressures of new government spending cuts. Without this money, the Third Party Contributions (TPC) to Viridor and SITA cannot be paid. The TPC is a prerequisite of them releasing any monies to us.*
- *For £10k Viridor grant, work is supposed to start by mid August. And for £25k SITA it should be mid Sept. We have contacted Viridor and SITA regarding this and they have confirmed that it may be extended if the project is delayed.*
- *SITA and Viridor awards are reliant on Third Party Contribution which must come from PCP monies. To qualify for that grant, one of the requirements of PCP is that the Parish Council must have a Safeguarding Children and Vulnerable Adults policy.*

#### 6. Decisions required from the Parish Council:

- *What size and position within the Foxhills one acre space will be acceptable for the play area to be situated at? With or without fence?*
- *In seeking further quotes from Equipment supplier, can the councillors commit to approval of the equipment list before we ask for the quote? Can they do this quickly, when needed, without the need to wait for council meeting as this adds huge delays?*
- *ASAP, could the council please adopt the proposed Safeguarding Children and Vulnerable Adults Standards, Policy and Procedures?*
- *Please can the above points (including those in the actions and outputs for next period section) be added to the agenda for discussion at the Full Council, 17 May 2010, so we may get a definitive decision as further delay in the whole project puts pressure on losing funding from PCP/PDC?*