

Project Highlight Report.

The highlight report updates the Parish Council as sponsors about the project's progress to date. It also provides an opportunity to raise concerns and issues with the Council, and alert them to any changes that may affect the project.

Project Title

Foxhills Childrens' Play Area

Project Sponsors

Lytchett Matravers Parish Council

1. **Date of this report (dd/mm/2010):** 7/04/2010

2. Objective(s) of this Project:

To design and install a children's play area on the Foxhills development public open space on land adjacent to Fosters Spring.

The aim is to secure funding by end April 2010, and place order for installation Summer 2010.

3. Achievements since last highlight report:

- *Received letter from SITA Trust advising that we have been offered the full £25k award which we applied for. (there is a Third Party contribution which we have to pay back to them from the £10k PCP award, of 11%).*
- *SITA Trust was the last reply we were awaiting from our funding applications. We can now advise the council that we have raised a total of £70,000.*
- *Hand delivered invitations 2 weeks before, and reminders 2 days before the Public Consultation Event, to 130 houses on Foxhills development.*
- *Planned and held Public consultation event at the Village School held with comprehensive displays outlining the proposals, the choices and the project background. This event was staffed by Andrew, Sarah, Paula, Claire, Cllrs Cross, Miller and Gracey, Brian Evans-Johnson (DCA), PC Jon Stuart and PCSO Jason Newall.*
- *Received summary of petition opposed to the play area, and submitted response to LMPC via the Parish Clerk.*
- *Reviewed equipment and design "votes" received at the event.*
- *Reviewed conditions of the Viridor award and complete a "draft" Entrust application form as required for Viridor. We need to review this before sending back to them.*
- *Reviewed Third Party Contribution form for Viridor which needs to be completed and returned to Purbeck District Council (Purbeck Community Partnership). Contacted Sue Bellamy at PCP who advised we should defer returning Viridor form until we have SITA Third Party Contribution form to return at the same time.*
- *Considered the application for "Awards for All" grant/funding before realising it was another name for the Big Lottery funding which Cllr Cross/LMPC is already looking into for us.*

4. Actions and outputs for the next period:

- *Once we have received advice from LMPC on any restrictions or additions they wish to make on the play area design, we plan to request final quote/design for the area from the preferred supplier based on the list of required items. If the design is significantly modified, we will approach the funding providers and advise of the change.*
- *Review SITA award offer, once paperwork received, and return SITA and Viridor Third Party Contribution forms to PDC (PCP).*
- *Review and submit Entrust registration form.*
- *Work with Parish Clerk to formulate acceptable Safeguarding Children and Vulnerable Adults Policy and Procedures, and hopefully get acceptance for adoption from the LMPC asap so we can supply it to PDC, as it is a condition of the PCP award that we have one.*
- *Prepare a draft of the wording to be displayed on the Park sign.*

5. Risks and other issues:

- *Viridor, SITA and PCP awards are conditional on work starting within 6 months, so we cannot delay unduly, allowing for 6-8 week lead time for order/delivery*
- *SITA and Viridor awards are reliant on Third Party Contribution which must come from PCP monies. To qualify for that grant, one of the requirements of PCP is that the Parish Council must have a Safeguarding Children and Vulnerable Adults policy. Over the next month we will work with the Parish Clerk to devise one which we hope is acceptable to LMPC.*

6. Decisions required from the Parish Council:

- *What size and position within the Foxhills one acre space will be acceptable for the play area to be situated at?*
- *Is the play equipment we have proposed on the design which the Parish Clerk has, acceptable?*
- *Would it be a requirement of the council that the area is surrounded by a fence?*
- *At this stage, do LMPC have any specific requirements regarding wording to appear on the park sign?*