

<b>Project Highlight Report.</b>	
<i>The highlight report updates the Parish Council as sponsors about the project's progress to date. It also provides an opportunity to raise concerns and issues with the Council, and alert them to any changes that may affect the project.</i>	
<b>Project Title</b> Foxhills Childrens' Play Area	<b>Project Sponsors</b> Lytchett Matravers Parish Council
1. <b>Date of this report (dd/mm/2010):</b> 27/04/2010	
<b>2. Objective(s) of this Project:</b> To design and install a children's play area on the Foxhills development public open space on land adjacent to Fosters Spring. The aim is to secure funding by end April 2010, and place order for installation Summer 2010.	
<b>3. Achievements since last highlight report:</b> <ul style="list-style-type: none"> <li>• <i>We are still awaiting a decision from LMPC on the questions raised at the last monthly report, so have not progressed most of the items intended to be done for the last month.</i></li> <li>• <i>We have provided LMPC with a number of documents illustrating the need for a Play Area at this location, including details of Government and EU initiatives, local and District Council reports, and local population/statistical data.</i></li> </ul>	
<b>4. Actions and outputs for the next period:</b> <ul style="list-style-type: none"> <li>• <i>Once we have received advice from LMPC on any restrictions or additions they wish to make on the play area design, we plan to request final quote/design for the area from the preferred supplier based on the list of required items. If the design is significantly modified, we will approach the funding providers and advise of the change.</i></li> <li>• <i>Review SITA award offer, once paperwork received, and return SITA and Viridor Third Party Contribution forms to PDC (Purbeck Community Partnership).</i></li> <li>• <i>Review and submit Entrust registration form.</i></li> <li>• <i>Work with Parish Clerk to formulate acceptable Safeguarding Children and Vulnerable Adults Policy and Procedures, and hopefully get acceptance for adoption from the LMPC asap so we can supply it to PDC, as it is a condition of the PCP award that we have one.</i></li> <li>• <i>Prepare a draft of the wording to be displayed on the Park sign.</i></li> </ul>	
<b>5. Risks and other issues:</b> <ul style="list-style-type: none"> <li>• <i>Viridor, SITA and PCP awards are conditional on work starting within 6 months, so we cannot delay unduly, allowing for 6-8 week lead time for order/delivery, although we have contacted Viridor and confirmed that it may be extended if the project is delayed.</i></li> <li>• <i>SITA and Viridor awards are reliant on Third Party Contribution which must come from PCP monies. To qualify for that grant, one of the requirements of PCP is that the Parish Council must have a Safeguarding Children and Vulnerable Adults policy. Once we have a decision on the acceptable format of the play area, we will work with the Parish Clerk to devise one which we hope is acceptable to LMPC.</i></li> </ul>	
<b>6. Decisions required from the Parish Council:</b> <ul style="list-style-type: none"> <li>• <i>What size and position within the Foxhills one acre space will be acceptable for the play area to be situated at? With or without fence?</i></li> <li>• <i>Is the play equipment on the design which the Parish Clerk has, acceptable?</i></li> <li>• <i>Can the above points please be added to the agenda for discussion at the next Full Council meeting on 17<sup>th</sup> May so we can get a definitive decision?</i></li> </ul>	