

# MEETING OF THE PARISH COUNCIL

# Weds 28th July 2021, at 7:00 p.m. in the Village Hall

# Council Office, Vineyard Close, Lytchett Matravers BH16 6DD Office 01202-624530

**Public Participation Session (Standing Orders Suspended):** An opportunity for members of the public to raise issues of concern or interest - e.g. ask a question, make a statement or present a petition. (Standing Orders Suspended).

**Report by Dorset Councillors (Standing Orders Suspended)**

# AGENDA

**All Council decisions must give due consideration to their impact on the community’s carbon footprint.**

## To receive and consider apologies for Absence

## To Receive any declarations of interest, and consider any requests for Special Dispensations under Section 33 of the Localism Act 2011

## To receive and resolve to approve minutes of Council meeting held on 23rd June 2021.

## To receive and consider reports of past subject matters (for the purposes of report only).

## Chairman’s announcements (for the purposes of report only).

## To receive and note the content of the minutes of the Finance & General Purposes Committee Meeting on 14th July 2021 (for purposes of report only)

## To receive and consider a report on an investigation into complaints against the Parish Council.

## To receive a report from the Village Centre Working Group (for purposes of report only).

## To receive a report from the Climate Change Emergency Working Group (for purposes of report only).

## To receive a report from the Huntick Road Cycleway Working Group (for purposes of report only).

## To receive a report from the Village Environment Working Group (for purposes of report only).

## Receive and note an update on the initiative to widen the provision of superfast broadband within the parish (for purposes of report only)

## To receive an update on Defibrillator provision (for purposes of report only)

## To receive and consider a proposal for fencing of a Dog Exercise Area on the Recreation Ground and to consider competitive quotations to carry out the work. Proposed: K Morgan

## To consider a response to the Lytchett Matravers Angels regarding potential use of their surplus funds.

## To resolve to approve the following payments already made:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **To Whom** | **For What** | **Net** | **VAT** | **Total** |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| BT | Office phone and broadband – June 21 | 52.40 | 10.48 | 62.88 |
| Octopus Energy | Sports Pavilion electricity charge for period 1st- 30th June 2021 | 13.80 | 0.69 | 14.49 |
| Water2Business | Allotment water supply – 16 Dec 2020-16 June 2021 | 215.46 | 0.00 | 215.46 |
| SSE | Car Park Lighting Quarter 2 2021-2022 | 16.32 | 0.80 | 17.12 |
| Greenall Landscapes | Completion of pharmacy steps project | 3747.03 | 0.00 | 3747.03 |
| HMRC | Replacement for stopped cheque 101357 (PAYE/ENI Q4 2020/21) | 990.72 | 0.00 | 990.72 |
| HMRC | PAYE/ENI Q1 2021/22 | 988.92 | 0.00 | 988.92 |

## To resolve to approve the following payments due:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **To Whom** | **For What** | **Net** | **VAT** | **Total** |
| T Watton | Clerk’s salary – July (12 equal monthly payments by SO) | 969.41 | 0.00 | 969.41 |
| Dorset County Pension Fund | LGPS pension contrib July 2021 | 383.38 | 0.00 | 383.38 |
| T Homer | Handyman duties June 2021 | 407.25 | 0.00 | 407.25 |
| Idverde Ltd | Cemetery maintenance – June 21 (inv 10810412) | 303.49 | 60.69 | 364.18 |
| Replay Maintenance Ltd | Astro – regular half yearly maintenance visit 30 June 2021. | 470.25 | 94.05 | 564.30 |
| DAPTC | Annual Subscription correction / adjustment 2021/22 | 0.22 | 0.00 | 0.22 |
| Printerbase Ltd | Black toner cartridge | 56.66 | 11.33 | 67.99 |
| Pamela White Accountancy Services | Internal Audits, payroll services and year end processes for four years – 2017/18, 2018/19, 2019/20, 2020/21  **TOTALS** | 845.00  880.00  885.00  895.00  **3505.00** | 134.00  176.00  177.00  179.00  **666.00** | 979.00  1056.00  1062.00  1074.00  **4171.00** |
| H2-ECO Ltd | Supply & installation of Daikin FTXM60R wall mounted inverter & controller at Sports Pavilion. | 3332.50 | 666.50 | 3999.00 |
| H2-ECO Ltd | Supply & install array of 26 solar panels and inverter at Sports Pavilion. | 8796.00 | 439.80 | 9235.80 |

## To note any training by members or the Clerk in the past month (for the purposes of report only).

## To note any decisions and / or action taken by Parish Clerk under “Openness of Local Government Bodies Regulations 2014”, Part 3, Paragraphs 6-10, record of decisions and access to documents (for purposes of report only).

## Correspondence received (for purposes of report only).

## To note date of next meeting and items for future agendas.

Members are reminded that the Parish Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (including: race, gender, sexual orientation, religion, marital status and any disability); Crime & Disorder; Health & Safety; and Human Rights.

Parish Clerk: T. Watton Date: July 2021