

# MEETING OF THE PARISH COUNCIL

# Weds 22nd September 2021, at 7:00 p.m. in the Blanchard Room, Village Hall

# Council Office, Vineyard Close, Lytchett Matravers BH16 6DD Office 01202-624530

**Public Participation Session (Standing Orders Suspended):** An opportunity for members of the public to raise issues of concern or interest - e.g. ask a question, make a statement or present a petition. (Standing Orders Suspended).

**Report by Dorset Councillors (Standing Orders Suspended)**

# AGENDA

**All Council decisions must give due consideration to their impact on the community’s carbon footprint.**

## To receive and consider apologies for Absence

## To consider any applications for the current vacancy on the Parish Council. To appoint the successful applicant and to receive their Acceptance of Office.

## To Receive any declarations of interest, and consider any requests for Special Dispensations under Section 33 of the Localism Act 2011

## To receive and resolve to approve minutes of Council meeting held on 25th August 2021.

## To receive and consider reports of past subject matters (for the purposes of report only).

## Chairman’s announcements (for the purposes of report only).

## To receive and note the content of the minutes of the Finance & General Purposes Committee Meeting on 8th September 2021 (for purposes of report only)

## To consider nominations for LM Primary School Governor.

## To consider the following resolution required by Unity Trust Bank Plc in order to open the agreed current account with them:

* *We wish to open an account with Unity Trust Bank plc ('Unity') and have read the account opening Terms and Conditions.*
* *We accept Unity's Terms and Conditions and appoint them as our Bankers.*
* *We acknowledge that Unity's Terms and Conditions may vary from time to time and we agree to be bound by them.*
* *We will provide Unity with instructions and changes in line with the mandate.*
* *Unity should rely on this Mandate until we send future amends.*
* *We will send Unity a copy of the Memorandum and Articles of Association, a copy of the Company's Rules, our Trust Deeds or our registration documents. We will inform Unity of any changes to these in writing.*
* *We will also notify Unity in writing of any change in Directors/Trustees/Officers and membership.*
* *Committee members/Trustees of unincorporated entities acknowledge that they shall be jointly and severally liable for any liabilities incurred by individuals authorised to give instructions.*

## To receive a report from the Village Centre Working Group (for purposes of report only).

## To receive a report from the Climate Change Emergency Working Group (for purposes of report only).

## To receive a report from the Huntick Road Cycleway Working Group (for purposes of report only).

## To receive a report from the Village Environment Working Group (for purposes of report only).

## Receive and note an update on the initiative to widen the provision of superfast broadband within the parish (for purposes of report only).

## To receive an update on Defibrillator provision (for purposes of report only)

## Receive a report from the Neighbourhood Plan 2 Working Group (for purposes of report only).

## To consider a provisional TPO regarding 2 x oaks at 163 and 165 Wareham Rd (email to members on 9th September 2021).

## To consider planning application P/HOU/2021/02917 The Oaks Middle Road Lytchett Matravers Dorset BH16 6HJ Proposed outbuilding.

To consider planning application P/HOU/2021/03324 High Ash Burbidge Close Lytchett Matravers Dorset BH16 6EG. Conversion of existing garage into family room and the erection of a new attached garage.

## To consider a proposal to hold a litter pick on Sunday 7th November 3-4pm.

## To consider the need for signage for users of the new cycle ramps on the recreation ground.

## To resolve to approve the following payments already made:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **To Whom** | **For What** | **Net** | **VAT** | **Total** |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Octopus Energy | Sports Pavilion electricity charge for period 1st- 31st August 2021 | 17.58 | 0.88 | 18.46 |

## To resolve to approve the following payments due:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **To Whom** | **For What** | **Net** | **VAT** | **Total** |
| T Watton | Clerk’s salary – Sept (12 equal monthly payments by SO) | 969.41 | 0.00 | 969.41 |
| Dorset County Pension Fund | LGPS pension contrib August 2021 | 383.38 | 0.00 | 383.38 |
| T Homer | Handyman duties August 2021 | 416.25 | 0.00 | 416.25 |
| Idverde Ltd | Cemetery maintenance August 2021. Invoice 10814765 | 303.49 | 60.69 | 364.18 |
| Idverde Ltd | Grass cutting, southern end of rec 13th August. Invoice number 10816115 | 24.00 | 4.80 | 28.80 |
| BT | Office phone and broadband – August 21 | 52.40 | 10.48 | 62.88 |
| BCP Council | Repair to Lytchett Astro fence invoice 12414969 | 542.00 | 108.40 | 650.40 |
| PKF Littlejohn LLP | Fee for Annual Audit (AGAR) for YE 31/03/2021 | 400.00 | 80.00 | 480.00 |
| Paul Crumpler plant hire | Hedge trimming at allotments | 380.00 | 76.00 | 456.00 |
| HMRC | PAYE & ENI quarter 2, 2021/22 | 988.92 | 0.00 | 988.92 |

## To note any training by members or the Clerk in the past month (for the purposes of report only).

## To note any decisions / action taken by Parish Clerk under “Openness of Local Government Bodies Regulations 2014”, Part 3, Paragraphs 6-10, record of decisions and access to documents (for purposes of report only).

## Correspondence received (for purposes of report only).

## To note date of next meeting and items for future agendas.

Members are reminded that the Parish Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (including: race, gender, sexual orientation, religion, marital status and any disability); Crime & Disorder; Health & Safety; and Human Rights.

Parish Clerk: T. Watton Date: September 2021