

# MEETING OF THE PARISH COUNCIL

# Weds 27th October 2021, at 7:00 p.m. in the Blanchard Room, Village Hall

# Council Office, Vineyard Close, Lytchett Matravers BH16 6DD Office 01202-624530

**Public Participation Session (Standing Orders Suspended):** An opportunity for members of the public to raise issues of concern or interest - e.g. ask a question, make a statement or present a petition. (Standing Orders Suspended).

**Report by Dorset Councillors (Standing Orders Suspended)**

# AGENDA

**All Council decisions must give due consideration to their impact on the community’s carbon footprint.**

## 1. To receive and consider apologies for Absence

## 2. To Receive any declarations of interest, and consider any requests for Special Dispensations under Section 33 of the Localism Act 2011

## 3. To receive and resolve to approve minutes of Council meeting held on 22nd September 2021.

## 4. To receive and consider reports of past subject matters (for the purposes of report only).

## 5. Chairman’s announcements (for the purposes of report only).

## 6. To receive and note the content of the minutes of the Finance & General Purposes Committee Meeting on 13th October 2021 (for purposes of report only)

## 7. To consider a grant application on behalf of Purbeck Film Festival (emailed to members 6th Oct 2021)

## 8. To receive a report from the Village Centre Working Group (for purposes of report only).

## 9. To receive a report from the Climate Change Emergency Working Group (for purposes of report only).

## 10. To receive a report from the Huntick Road Cycleway Working Group (for purposes of report only).

## 11. To receive a report from the Village Environment Working Group (for purposes of report only).

## 12. Receive and note an update on the initiative to widen the provision of superfast broadband within the parish (for purposes of report only).

## 13. To receive an update on Defibrillator provision (for purposes of report only).

## 14. Receive a report from the Neighbourhood Plan 2 Working Group (for purposes of report only).

## 15. To consider amended planning application P/HOU/2021/03324 High Ash Burbidge Close Lytchett Matravers Dorset BH16 6EGP. Amended proposal for conversion of existing garage into family room and the erection of a new attached garage.

## 16. To consider planning application P/VOC/2021/03144 Goresmead Cottage Foxhills Road Lytchett Matravers Poole BH16 6BD. Erection of a 4-bed detached dwelling with associated parking and amenity space – Variation of Condition 2 – amended plans (retrospective)

## 17. To consider planning application P/HOU/2021/03704 September Cottage Deans Drove Lytchett Matravers BH16 6EQ. Addition of two storey extension and extended dormer window to the rear. Glazing to existing garage opening to front.

## 18. To consider a resolution in support of a request for a speed restriction on Poole Road. See email to all members 14th Oct 2021.

## 19. To consider a proposal to review the Councillor Vacancy policy and practice.

## 20. To resolve to approve the following payments already made:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **To Whom** | **For What** | **Net** | **VAT** | **Total** |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Octopus Energy | Sports Pavilion electricity charge for period 1st- 31st Oct 2021 | 17.58 | 0.88 | 18.46 |
| Gould Groundworks Ltd | Retention payment - Foxhills OS paths (East) | 368.84 | 73.77 | 442.61 |
| Gould Groundworks Ltd | Retention payment - Foxhills OS paths (West) | 270.24 | 54.05 | 324.29 |
| British Telecommunications | Office phone and broadband – Sept 2021 | 52.40 | 10.48 | 62.88 |
| SSE Southern Electric | Car park lighting, quarter 2 | 15.75 | 0.77 | 16.52 |

## 21. To resolve to approve the following payments due:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **To Whom** | **For What** | **Net** | **VAT** | **Total** |
| T Watton | Clerk’s salary – Oct (12 equal monthly payments by SO) | 37.98 | 1.90 | 39.88 |
| Dorset County Pension Fund | LGPS pension contrib Oct 2021 | 383.38 | 0.00 | 383.38 |
| T Homer | Handyman duties Sept 2021 | 393.75 | 0.00 | 393.75 |
| T Homer | Reimbursement for purchase of cleaning / sanitising materials from Machine Mart Ltd | 11.99 | 2.40 | 14.39 |
| Lytchett Matravers Village Hall | Hall hire 26 May-1st Oct 2021 | 275.00 | 0.00 | 275.00 |
| DAPTC | Course fee – code of conduct / ROI / Complaints procedure for all members | 70.00 | 0.00 | 70.00 |
| D & P Warr Contracting | Hedge trimming – High St car park | 80.00 | 16.00 | 96.00 |
| Idverde Ltd | Grass cutting, southern part of rec September 2021 invoice no 10819611 | 48.00 | 9.60 | 57.60 |
| Idverde Ltd | Cemetery maintenance – Sept 2021 invoice 10817570 | 303.49 | 60.69 | 364.18 |
| Glasdon UK Ltd | Fido 25 dog bin plus fixings and signage | 245.28 | 49.06 | 294.34 |
| Lindsay Hole | Cover for meeting on behalf of Parish Clerk – Sept 2021 | 55.49 | 0.00 | 55.49 |
| D Rabjohns | Prep and painting of 108 allotment posts | 180.00 | 0.00 | 180.00 |
| Lytchett Minster School | Materials used to produce artwork for skate park – invoice 4035V000408 | 215.64 | 0.00 | 215.64 |
| H2ECO | Daikin 14Kw heat pump at Sports Pavilion | 17470.00 | 3494.00 | 20964.00 |
| H2ECO | EDDI PV immersion diverter at Sports Pavilion | 450.00 | 90.00 | 540.00 |
| H2ECO | Outdoor LED flood light installation at Sports Pavilion | 260.00 | 52.00 | 312.00 |

## 22. To note any training by members or the Clerk in the past month (for the purposes of report only).

## 23. To note any decisions / action taken by Parish Clerk under “Openness of Local Government Bodies Regulations 2014”, Part 3, Paragraphs 6-10, record of decisions and access to documents (for purposes of report only).

## 24. Correspondence received (for purposes of report only).

## 25. To note date of next meeting and items for future agendas.

Members are reminded that the Parish Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (including: race, gender, sexual orientation, religion, marital status and any disability); Crime & Disorder; Health & Safety; and Human Rights.

Parish Clerk: T. Watton Date: October 2021