

# MEETING OF THE PARISH COUNCIL

# Weds 23rd February 2022, at 7:00 p.m. in the Village Hall

# Council Office, Vineyard Close, Lytchett Matravers BH16 6DD Office 01202-624530

**Public Participation Session (Standing Orders Suspended):** An opportunity for members of the public to raise issues of concern or interest - e.g. ask a question, make a statement or present a petition. (Standing Orders Suspended).

**Report by Dorset Councillors (Standing Orders Suspended)**

# AGENDA

**All Council decisions must give due consideration to their impact on the community’s carbon footprint.**

## 1. To receive and consider apologies for absence.

## 2. To receive any declarations of interest, and consider any requests for Special Dispensations under Section 33 of the Localism Act 2011.

## 3. To receive and resolve to approve minutes of Council meeting held on 26th January 2022.

## 4. To receive and consider reports of past subject matters (for the purposes of report only).

## 5. Chair’s announcements (for the purposes of report only).

## 6. To receive and note the content of the minutes of the Finance & General Purposes Committee Meeting on 9th February 2022 (for purposes of report only)

## 7. To consider the following recommendations from the Finance & General Purposes Committee

## 7.1 Acceptance of Updated Risk Register.

## 7.2 Acceptance of updated schedule of Governance / Internal Controls Responsibilities.

## 8. To consider planning application P/PALH/2022/00808 Glenwoods Poole Road Lytchett Matravers Wimborne BH21 3RP. Additional storey to existing dwelling, increasing height from 7.068 metres to 10.468 metres

## 9. To consider planning application P/FUL/2021/03291 Land Adjacent Goresmead Cottage Foxhills Road, Lytchett Matravers Poole BH16 6BD.

## 10. To consider planning application P/HOU/2022/00879 36 Hannams Close Lytchett Matravers Poole BH16 6DN. Front single storey extension with lean to roof.

## 11. To consider planning application P/CLP/2022/00881 (Certificate of Lawfulness) 7 Cecil Place Lytchett Matravers Poole BH16 6FG. Convert roof space into habitable accommodation with side dormer.

## 12. To consider planning application P/HOU/2022/00355 Bennic Farm Dolmans Hill Lytchett Matravers Poole BH16 6HP. 22 solar panels to be installed in garden 8kw on pods 5 m from boundary in enclosed private area.

## 13. To consider planning application P/FUL/2022/00806 Deans House Deans Drove Lytchett Matravers Dorset BH16 6EQ. Sever land adjacent Dean House and erect new detached dwelling; create new vehicular access.

## 14. To receive a report from the Climate Change Emergency Working Group (for purposes of report only).

## 15. To receive a report from the Huntick Road Cycleway Working Group (for purposes of report only).

## 16. To receive a report from the Village Environment Working Group (for purposes of report only).

## 17. Receive a report from the Neighbourhood Plan 2 Working Group (for purposes of report only).

## 18. To consider a discussion paper concerning the allocation of expenditure for the Queen’s Jubilee celebration.

## 19. To consider a paper regarding purchase of jubilee beacon.

## 20. To consider the funding request for CAB sessions to be offered in Lytchett Matravers library for the year commencing April 2022.

## 21. To consider a paper discussing options and quotes for old school green flagpole replacement.

## 22. To consider a proposal to support a ‘first aid for parents’ evening in the village hall.

##  23. To resolve to approve the following payments already made:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **To Whom** | **For What** | **Net** | **VAT** | **Total**  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Octopus Energy | Sports Pavilion electricity charge for period 1st- 31st Jan 2022 | 114.74 | 5.74 | 120.48 |
| British Telecommunications  | Office phone and broadband – Jan 2022 | 44.02 | 8.80 | 52.82 |

## 24. To resolve to approve the following payments due:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **To Whom** | **For What** | **Net** | **VAT** | **Total**  |
| T Watton | Clerk’s salary – Feb 2022 (12 equal monthly payments by SO)  | 1039.25 | 0.00 | 1039.25 |
| Dorset County Pension Fund | LGPS pension contrib Feb 2022  | 383.38 | 0.00 | 383.38 |
| T Homer | Handyman duties Jan 2022 | 130.63 | 0.00 | 130.63 |
| Idverde Ltd | Cemetery maintenance Jan 2022, Inv 10831310 | 303.49 | 60.69 | 364.18 |
| Starboard Systems Ltd | Scribe software licence for 2022/23 | 468.00 | 93.60 | 561.60 |
| D & P Warr Contracting  | Hedge Trimming Jan 2022 – Eldons Drove and Allotments | 200.00 | 40.00 | 240.00 |
| Citizens Advice in East Dorset and Purbeck | Provision of weekly advice sessions at LM Library 1 April 2022 – 31 Mar 2023 | 4630.00 | 0.00 | 4630.00 |
| T Watton | Reimbursement of office expenses and mileage undertaken  | 63.29 | 2.00 | 65.29 |

## 25. To note any training by members or the Clerk in the past month (for the purposes of report only).

## 26. To note any decisions / action taken by Parish Clerk under “Openness of Local Government Bodies Regulations 2014”, Part 3, Paragraphs 6-10, record of decisions and access to documents (for purposes of report only).

##  27. Correspondence received (for purposes of report only).

## 28. To note date of next meeting and items for future agendas.

Members are reminded that the Parish Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (including: race, gender, sexual orientation, religion, marital status and any disability); Crime & Disorder; Health & Safety; and Human Rights.

Parish Clerk: T. Watton Date: February 2022