

# MEETING OF THE PARISH COUNCIL

# Weds 22nd June 2022, at 7:00 p.m. in the Village Hall

# Council Office, Vineyard Close, Lytchett Matravers BH16 6DD Office 01202-624530

**Public Participation Session (Standing Orders Suspended):** An opportunity for members of the public to raise issues of concern or interest - e.g. ask a question, make a statement or present a petition. (Standing Orders Suspended).

**Report by Dorset Councillors (Standing Orders Suspended)**

# AGENDA

**All Council decisions must give due consideration to their impact on the community’s carbon footprint.**

## 1. To receive and consider apologies for absence.

## 2. To receive any declarations of interest, and consider any requests for Special Dispensations under Section 33 of the Localism Act 2011.

## 3. To receive and resolve to approve minutes of Council meeting held on 25th May 2022.

## 4. To receive and consider reports of past subject matters (for the purposes of report only).

## 5. Chair’s announcements (for the purposes of report only).

## 6. To receive and note the content of the minutes of the Finance & General Purposes Committee Meeting on 8th June 2022 (for purposes of report only)

## 7. To consider the following recommendations from the Finance & General Purposes Committee:

## 7.1 (F&GP Cttee 8th June 2022, minute 12) to approve “yes” answers to the Annual Governance statements 1-8 within section 1 of the AGAR for the year ended 31 March 2022 and N/A to statement 9.

## 7.2 (F&GP Cttee 8th June 2022, minute 13) to approve the financial statements within section 2 of the AGAR for the year ended 31 March 2022.

**8. To consider planning application P/HOU/2022/03162 7 Cecil Place Lytchett Matravers Poole BH16 6FG. Convert roof space into habitable accommodation with side dormer.**

## 9. To consider planning application P/HOU/2022/03463 11 Landers Reach Lytchett Matravers Poole BH16 6NB. Single storey rear extension and part conversion of garage.

## 10. To consider planning application P/HOU/2022/03628 Linden Lea Deans Drove Lytchett Matravers Dorset BH16 6EQ. Raise the ridge of the roof and convert to form living accommodation with 1 dormer window and erect single storey side extension.

## 11. To receive a report from the Climate Change Emergency Working Group (for purposes of report only).

## 12. To receive a report from the Huntick Road Cycleway Working Group (for purposes of report only).

## 13. To receive a report from the Village Environment Working Group (for purposes of report only).

## 14. To receive a report from the Neighbourhood Plan 2 Working Group (for purposes of report only)

## 15 To consider a proposal to proceed with installation of the Library Green path.

## 16. To consider a proposal to purchase of land at Huntick Road adjacent to common land.

## 17. To resolve to approve the following payments already made:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **To Whom** | **For What** | **Net** | **VAT** | **Total** |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Octopus Energy | Sports Pavilion electricity charge for period 1st- 31st May 2022 | 13.02 | 0.65 | 13.67 |
| British Telecom | Office phone and broadband – May 2022 | 48.10 | 9.62 | 57.72 |
| Kate Porter | Face painting – Jubilee Celebrations | 135.00 | 0.00 | 135.00 |
| The Charitable Emporium | Provision of covered stage, PA system, sound engineer/ stage crew, startent, performance at jubilee celebrations | 1250.00 | 250.00 | 1500.00 |
| Zurich Municipal Insurance PLC | PL insurance for Jubilee celebrations | 351.67 | 0.00 | 351.67 |

## 18. To resolve to approve the following payments due:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **To Whom** | **For What** | **Net** | **VAT** | **Total** |
| T Watton | Clerk’s salary – June | TBA | 0.00 | TBA |
| HMRC | PAYE & ENI – June | TBA | 0.00 | TBA |
| Dorset County Pension Fund | LGPS pension contrib June 2022 | TBA | 0.00 | TBA |
| T Homer | Handyman duties, May 2022 | 282.62 | 0.00 | 282.62 |
| Idverde Ltd | Cemetery maintenance May 2022, Inv 10844335 | 330.75 | 66.15 | 396.90 |
| Idverde Ltd | Grass cutting, southern end of rec x 3 in April 2022 Inv 10844436 | 124.80 | 24.96 | 149.76 |
| Dorset Waste Services | Supply of 8 x 240l bins for Jubilee celebrations | 169.11 | 0.00 | 169.11 |
| A Huggins | Reimbursement for expenditure on behalf of council: 2 x 19Kg propane cylinders for Jubilee celebrations | 104.82 | 20.96 | 125.78 |
| Lytchett Matravers Village Hall | Hall hire and additional cleaning – jubilee celebrations | 164.00 | 0.00 | 164.00 |
| SLCC | Annual renewal of Clerk’s membership of SLCC | 234.00 | 0.00 | 234.00 |
| St Mary’s Church | Annual subscription to parish Mag, 4 colour from cover of Parish Mag Oct 2021, provision of refreshments for APM 28 May 2022 | 103.50 | 0.00 | 103.50 |
| Asbestos Contracting Ltd | Remove and dispose of bus shelter roof. | 595.00 | 119.00 | 714.00 |
| Glasdon UK Ltd | 2 x Topsy 2000 waste bins. | 500.20 | 100.05 | 600.25 |
| A Bush | Reimbursement for purchase of compost for jubilee tree, replacement padlocks for rec drop posts, Mileage for trip to Poole tip for Guerrilla Gardeners. | 39.30 | 0.00 | 39.30 |
| Darkin Miller Ltd | Internal Audit work Apr-June 2022 | 550.80 | 110.16 | 660.96 |

## 19. To note any training by members or the Clerk in the past month (for the purposes of report only).

## 20. To note any decisions / action taken by Parish Clerk under “Openness of Local Government Bodies Regulations 2014”, Part 3, Paragraphs 6-10, record of decisions and access to documents (for purposes of report only).

## 21. Correspondence received (for purposes of report only).

## 22. To note date of next meeting and items for future agendas.

Members are reminded that the Parish Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (including: race, gender, sexual orientation, religion, marital status and any disability); Crime & Disorder; Health & Safety; and Human Rights.

Parish Clerk: T. Watton Date: June 2022