

Meeting of Full Council - Weds 23rd November 2022 at 7.00 p.m. in the Blanchard Room, Village Hall.

 Tim Watton, Parish Clerk. Council Office, Vineyard Close, Lytchett Matravers BH16 6DD.

Email: lytchettmatravers@dorset-aptc.gov.uk or call 07824 829491.

# A G E N D A

All Council decisions must give due consideration to their impact on the community’s carbon footprint.

**Report by Dorset Councillors (Standing Orders Suspended)**

**Public Participation - (standing orders suspended).**

## **1. To receive and consider apologies for absence.**

## **2. To receive any declarations of interest, and consider any requests for Special Dispensations under Section 33 of the Localism Act 2011**

## **3. To receive and resolve to approve minutes of Council meeting held on 19th October 2022.**

## **4. To receive and consider reports of past subject matters on the minutes of the Full Council meetings (for purposes of report only).**

## **5. Chair’s announcements**

## **6. To receive and note the content of the minutes of the Finance & General Purposes Committee Meeting on 9th November 2022 (for purposes of report only)**

## **7. To consider the following recommendations from the Finance & General Purposes Committee:**

## **(i) Acceptance of the LGA / NALC National Salary Award for Parish & Town Council employees for 2022/23, backdated to 1st April 2022; plus the additional one day holiday entitlement from 1st April 2023.**

## **(ii) The purchase of a general waste bin to replace existing damaged Dog Waste bin for Dog Exercise area.**

## **8. To consider planning application P/HOU/2022/05666 Abbots Orchard Jennys Lane Lytchett Matravers Poole BH16 6BP. Erect first floor side extension.**

## **9. To consider planning application P/HOU/2022/06908 Achill Castle Farm Road Lytchett Matravers Poole BH16 6BY. Erect a single storey rear extension. Form a raised terrace and**

## **Steps**

## **10. To consider planning application P/OUT/2022/06101** **Bexington Lime Kiln Road Lytchett Matravers Poole BH16 6EL. Demolish existing buildings and erect 3 dwellings (outline**

## **application all matters reserved).**

## **11. To consider planning application P/HOU/2022/06960 Bay View Middle Road Lytchett Matravers Poole BH16 6HJ. Retain timber outbuilding which serves as storage and laundry**

## **ancillary to the main dwelling. (Retrospective).**

## **12. To receive a report from the Climate Change Emergency Working Group (for purposes of report only).**

## **13. To receive a report from the Huntick Road Cycleway Working Group (for purposes of report only).**

## **14. To receive a report from the Village Environment Working Group (for purposes of report only).**

## **15. To receive a report from the Neighbourhood Plan 2 Working Group (for purposes of report only.**

## **16. To receive an update on upgrade to, and plans for usage of, former Youth Club Building.**

## **17. To receive report of electrical inspection for the former Youth Club building and consider approval for the necessary work.**

## **18. To consider a new name for the former Youth Club building.**

## **19. To consider establishing a contract for an annual professional safety and maintenance visit by the installers of the Adult Exercise equipment**

## **20. To consider a proposal for the Council to communicate its concerns at the evident lack of enforcement action on case no EN/2022/00353 (the field adjacent to the water tower at the western end of the High Street).**

## **21. Following the guidelines issued by Dorset Council on applying for additional or modified speed limits, the Council is to consider a proposal to establish a Working Group to set out the initial section (s) of road within the parish and their recommended speed limits for further consideration’**

## **22. To resolve to approve the following payments already made:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **To Whom** | **For What** | **Net** | **VAT** | **Total**  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| British Telecom  | Office phone and broadband – Oct 2022 | 49.60 | 9.92 | 59.52 |
| AEC (South West) Electrical Ltd | Electrical inspection of youth club building | 250.00 | 50.00 | 300.00 |
| Sherborne Turf Ltd | 6 bags play bark for Rocket Park | 485.12 | 97.02 | 582.14 |
| Turtle Engineering Ltd | 2 x batteries for defibrillators | 250.00 | 50.00 | 300.00 |
| Octopus Energy Ltd | Sports Pavilion electricity 1-31 Oct | TBA | TBA | TBA |

**23. To resolve to approve the following payments due:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **To Whom** | **For What** | **Net** | **VAT** | **Total**  |
| T Watton | Clerk’s salary – Nov. To include backdating effects of 2022/23 pay award  | TBA | 0.00 | TBA |
| HMRC | PAYE & ENI – Nov. To include backdating effects of 2022/23 pay award.  | TBA | 0.00 | TBA |
| Dorset County Pension Fund | LGPS pension contrib Nov. To include backdating effects of 2022/23 pay award  | TBA | 0.00 | TBA |
| T Homer | Handyman duties, October 2022 | 291.75 | 0.00 | 291.75 |
| Aerial Tree Services Ltd | Dismantle two split willow trees to ground level, remove fallen hazel tree and all waste. Southern part of Rec Ground | 650.00 | 0.00 | 650.00 |
| Idverde Ltd | Grass cutting southern part of rec (2 cuts between 30 Sept and 14 Oct) Inv 10861925 | 62.40 | 12.48 | 74.88 |
| Idverde Ltd | Cemetery maintenance Oct 2022. Inv 10863306 | 330.75 | 66.15 | 396.90 |
| SSE | Electricity supply for Youth Club building Sept-Oct 2022 | TBA | TBA | TBA |
| T Watton | Reimbursement of expenses incurred on behalf of Council Nov 2022 | 22.50 | 0.00 | 22.50 |

## **24. Training by members or the Clerk in the past month (for the purposes of report only).**

## **25. To note any decisions / action taken by Parish Clerk under “Openness of Local Government Bodies Regulations 2014”, Part 3, Paragraphs 6-10, record of decisions and access to documents (for purposes of report only).**

## **26. To consider items for an article in the next Parish Magazine.**

## **27. To note correspondence received**.

Members are reminded that the Parish Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability); Crime & Disorder; Health & Safety; and Human Rights.

Signed: T Watton Date: November 2022