

Meeting of Full Council - Weds 21st December 2022 at 7.00 p.m. in the Village Hall.

Tim Watton, Parish Clerk. Council Office, Vineyard Close, Lytchett Matravers BH16 6DD.

Email: [lytchettmatravers@dorset-aptc.gov.uk](mailto:lytchettmatravers@dorset-aptc.gov.uk) or call 07824 829491.

# A G E N D A

All Council decisions must give due consideration to their impact on the community’s carbon footprint.

**Report by Dorset Councillors (Standing Orders Suspended)**

**Public Participation - (standing orders suspended).**

## **1. To receive and consider apologies for absence.**

## **2. To receive any declarations of interest, and consider any requests for Special Dispensations under Section 33 of the Localism Act 2011**

## **3. To receive and resolve to approve minutes of Council meeting held on 23rd November 2022.**

## **4. To receive and consider reports of past subject matters on the minutes of the Full Council meetings (for purposes of report only).**

## **5. Chair’s announcements**

## **6. To receive and note the content of the minutes of the Finance & General Purposes Committee Meeting on 7th December 2022 (for purposes of report only)**

## **7. To consider planning application** **P/HOU/2022/04571 Oakhurst Huntick Road Lytchett Matravers Poole BH16 6BB. Erect single storey side extension. Alterations to existing out building and create new link to form annexe**

## **8. To consider planning application P/HOU/2022/07620 Deans Leaze Lime Kiln Road Lytchett Matravers Dorset BH16 6EL. Retain raised ridge height to form loft conversion with two dormer windows to front, one dormer to rear; form pitched roof over existing dining room at rear and replace existing side outbuilding with utility room; enclosed front porch with pitched roof.**

## **9. To consider planning application P/FUL/2022/06986 Chartley Jennys Lane Lytchett Matravers Poole BH16 6BP. Sever plot, extend existing Pool House to form detached dwelling.**

## **10. To consider planning application P/HOU/2022/07711, 11 Landers Reach Lytchett Matravers BH16 6NB. Replace existing conservatory with new single storey extension.**

## **11. To consider planning application P/HOU/2022/06559 3 Vineyard Close Lytchett Matravers Poole BH16 6DD. Single storey flat roof open sided extension.**

## **12. To receive a report from the Climate Change Emergency Working Group (for purposes of report only).**

## **13. To receive a report from the Huntick Road Cycleway Working Group (for purposes of report only).**

## **14. To receive a report from the Village Environment Working Group (for purposes of report only).**

## **15. To receive a report from the Neighbourhood Plan 2 Working Group (for purposes of report only.**

## **16. To receive a report from the Lytchett Matravers Youth Hall Working Group (for purposes of report only).**

## **17. To receive a report on the Paediatric First Aid session run on 26 November and consider a proposal for future events.**

**18. To discuss and consider the contents of a paper detailing a list of the motions which were CARRIED at the DAPTC AGM on Saturday 19th November 2022.**

**Note: details of all of the approved motions may be found at** [**https://www.dorset-aptc.gov.uk/DAPTC\_AGM\_36520.aspx**](https://www.dorset-aptc.gov.uk/DAPTC_AGM_36520.aspx)

## **19. To resolve to approve the following payments already made:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **To Whom** | **For What** | **Net** | **VAT** | **Total** |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| British Telecom | Office phone and broadband – Nov 2022 | 49.60 | 9.92 | 59.52 |
| S P Mills | Balance of annual general grass cutting / ad hoc grounds maintenance payment made in Nov | 520.00 | 0.00 | 520.00 |
| Idverde Ltd | Grass cutting southern part of rec (1 cut on 24 June 2022 original invoice not received) Inv 10857983 | 31.20 | 6.24 | 37.44 |

**20. To resolve to approve the following payments due:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **To Whom** | **For What** | **Net** | **VAT** | **Total** |
| T Watton | Clerk’s salary – Dec. | 1138.80 | 0.00 | 1138.80 |
| HMRC | PAYE & ENI – Dec. | 388.75 | 0.00 | 388.75 |
| Dorset County Pension Fund | LGPS pension contrib Dec. | 420.13 | 0.00 | 420.13 |
| T Homer | Handyman duties, November 2022 | 239.87 | 0.00 | 239.87 |
| Idverde Ltd | Grass cutting southern part of rec (1 cut between March 2022 – late presented invoice) Inv 10839584 | 31.20 | 6.24 | 37.44 |
| Idverde Ltd | Grass cutting southern part of rec (1 cut on 9th Dec 2022) Inv 10867187 | 31.20 | 6.24 | 37.44 |
| Idverde Ltd | Cemetery maintenance Dec 2022 Inv no xxxxxxx | TBA | TBA | TBA |
| HSBC Bank | Bank charges to 30 Nov 2022 | 5.00 | 0.00 | 5.00 |
| T Watton | Reimbursement of expenses incurred on behalf of Council Dec 2022 | 28.07 | 0.92 | 28.99 |
| Octopus Energy Ltd | Sports Pavilion energy Inv KI-3D2D83BF-0028 8th Oct - 30th Nov 2022 | 14.17 | 0.71 | 14.88 |
| BCP Council | Construction of Library Walk | 4750.00 | 950.00 | 5700.00 |
| Ashley Security Ltd | Supply 1 x ASEC Padlock + 3 keys for LM Youth Hall vehicle gate | 31.08 | 6.22 | 37.30 |
| Lytchett Matravers Village Hall | Hall hire charge for first aid training session 26/11/22 | 50.00 | 0.00 | 50.00 |
| British Gas | Final bill standing charge only – LM Youth Hall | 7.26 | 0.36 | 7.62 |
| D & P Warr Contracting | Hedge trimming – High St Car Park & Eldons Drove | 150.00 | 30.00 | 180.00 |
| K Morgan | Reimbursement of expenditure on behalf of Parish Council – purchase of materials for Lime Kiln Rd bench / planter, Library Green Path and Dog Exercise area | 486.74 | 97.35 | 584.09 |

## **21. Training by members or the Clerk in the past month (for the purposes of report only).**

## **22. To note any decisions / action taken by Parish Clerk under “Openness of Local Government Bodies Regulations 2014”, Part 3, Paragraphs 6-10, record of decisions and access to documents (for purposes of report only).**

## **23. To consider items for an article in the next Parish Magazine.**

## **24. To note correspondence received**.

Members are reminded that the Parish Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability); Crime & Disorder; Health & Safety; and Human Rights.

Signed: T Watton Date: December 2022