

Meeting of Full Council - Weds 25th January 2023 at 7.00 p.m. in the Blanchard Room, Village Hall.

Tim Watton, Parish Clerk. Council Office, Vineyard Close, Lytchett Matravers BH16 6DD.

Email: [lytchettmatravers@dorset-aptc.gov.uk](mailto:lytchettmatravers@dorset-aptc.gov.uk) or call 07824 829491.

# A G E N D A

All Council decisions must give due consideration to their impact on the community’s carbon footprint.

**Report by Dorset Councillors (Standing Orders Suspended)**

**Public Participation - (standing orders suspended).**

## **1. To receive and consider apologies for absence.**

## **2. To receive any declarations of interest, and consider any requests for Special Dispensations under Section 33 of the Localism Act 2011**

## **3. To receive and resolve to approve minutes of Council meeting held on 21st December 2022.**

## **4. To receive and consider reports of past subject matters on the minutes of the Full Council meetings (for purposes of report only).**

## **5. Chair’s announcements**

## **6. To receive and note the content of the minutes of the Finance & General Purposes Committee Meeting on 11th January 2023 (for purposes of report only)**

## **7. To consider the following recommendations from the Finance & General Purposes Committee meeting of 11th January 2023: -**

## **7.1 Approval of 2023-24 Earmarked Reserves forecast as set out in minute 8 and appendix 3a of the F&GP minutes 11 Jan 2023.**

## **7.2 Approval of 2023-24 Project forecast as set out in minute 9 and appendix 3b of the F&GP minutes 11 Jan 2023.**

## **7.3 Approval of 2023-24 CIL forecast receipts / expenses as set out in minute 10 and appendix 3c of the F&GP minutes 11 Jan 2023.**

## **7.4. Approval of 2023-24 expenditure planning as set out in minute 11 and appendix 3d of the F&GP minutes 11 Jan 2023.**

## **7.5 Approval of 2023-24 summary forecast as set out in minute 12 and appendix 3e of the F&GP minutes 11 Jan 2023**

## **7.6 Approval of a recommended precept for 2023-24 of £108,009, which represents a 5.5% increase on a D Band property.**

## **7.7 Approval of a recommended allocation of £150 for soil and plants to improve the bunds around the Village Hall.**

## **8. To consider planning application** **P/HOU/2022/07919 Long View Burbidge Close Lytchett Matravers BH16 6EG. Changes to windows & doors and internal remodelling to relocate existing annexe to first floor.**

## **9. To receive a report from the Climate Change Emergency Working Group (for purposes of report only).**

## **10. To receive a report from the Huntick Road Cycleway Working Group (for purposes of report only).**

## **11. To receive a report from the Village Environment Working Group (for purposes of report only).**

## **12. To receive a report from the Neighbourhood Plan 2 Working Group (for purposes of report only.**

## **13. To receive a report from the Lytchett Matravers Youth Hall Working Group (for purposes of report only.**

## **14. To consider report and proposal to transfer phone line/broadband from the Parish Office to the Youth Hall and to provide a mobile phone for the use of the Parish Clerk.**

## **16. To consider the matter of whether to repair / replace or remove the high level barrier on the entrance to the upper High Street car park.**

## **17. Consider proposal to accept quote from Poole Business Services for 2 x £600 to supply and fit weather-treated 4' high boards to the two goals on the Astro, to replace the damaged fence panels which can no longer be sourced/replaced.**

## **18. To resolve to approve the following payments already made:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **To Whom** | **For What** | **Net** | **VAT** | **Total** |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| British Telecom | Office phone and broadband – Dec 2022 | 49.60 | 9.92 | 59.52 |
| SSE | Car park lighting Quarter 3 2022/23 | 15.89 | 0.78 | 16.67 |
| HSBC Bank | Bank charges to 31 Dec 2022 | 5.00 | 0.00 | 5.00 |

**19. To resolve to approve the following payments due:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **To Whom** | **For What** | **Net** | **VAT** | **Total** |
| T Watton | Clerk’s salary – Jan. | 1139.00 | 0.00 | 1139.00 |
| HMRC | PAYE & ENI – Jan. | 388.55 | 0.00 | 388.55 |
| Dorset County Pension Fund | LGPS pension contrib Jan. | 420.13 | 0.00 | 420.13 |
| T Homer | Handyman duties, Dec 2022 | 272.75 | 0.00 | 272.75 |
| Water2Business | Allotments water supply 17 June 2022 – 29 Dec 2022 | 596.86 | 0.00 | 596.86 |
| Idverde Ltd | Cemetery maintenance Jan 2022 Inv no 10869541 | 330.75 | 66.15 | 396.90 |
| Replay Maintenance Ltd | Astro half yearly service / maintenance Jan 2023 | 547.50 | 109.50 | 657.00 |
| AEC (South West) Electrical Ltd | Remedial works following EICR at LM Youth Hall | 447.00 | 89.40 | 536.40 |
| D & P Warr Contracting | Hedge trimming at allotments | 140.00 | 28.00 | 168.00 |
| Printerbase Ltd | Supply of black yellow and magenta laser printer cartridges | 254.15 | 50.83 | 304.98 |
| Alison Clothier | Cover for Parish Clerk leave (5 hrs) 11 Jan 2022 | 78.35 | 0.00 | 78.35 |
| St Mary’s Church | Invoice A356 for annual subscription to Parish Magazine | 5.00 | 0.00 | 5.00 |
| T Watton | Reimbursement of expenses incurred on behalf of Council Jan 2023 | 7.60 | 0.00 | 7.60 |

## **20. Training by members or the Clerk in the past month (for the purposes of report only).**

## **21. To note any decisions / action taken by Parish Clerk under “Openness of Local Government Bodies Regulations 2014”, Part 3, Paragraphs 6-10, record of decisions and access to documents (for purposes of report only).**

## **22. To note correspondence received**.

Members are reminded that the Parish Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability); Crime & Disorder; Health & Safety; and Human Rights.

Signed: T Watton Date: January 2023