

Meeting of the Parish Council - Weds 28th June 2023 at 7.00 p.m. in the Blanchard Room, Village Hall.

Tim Watton, Parish Clerk. Council Office, Vineyard Close, Lytchett Matravers BH16 6DD.

Email: [lytchettmatravers@dorset-aptc.gov.uk](mailto:lytchettmatravers@dorset-aptc.gov.uk) or call 07824 829491.

Copies of related reports for the items below are available on request to the Parish Clerk by 7pm on Tuesday 27th June 2023

# A G E N D A

All Council decisions must give due consideration to their impact on the community’s carbon footprint.

**Report by Dorset Councillors (Standing Orders Suspended)**

**Public Participation - (standing orders suspended).**

## **1. To receive and consider apologies for absence.**

## **To receive any declarations of interest, and consider any requests for Special Dispensations under Section 33 of the Localism Act 2011**

## **To consider any applications for the casual vacancy on the Parish Council.**

## **4. To receive and resolve to approve minutes of Council meeting held on 24th May 2023.**

## **5. To receive and consider reports of past subject matters on the minutes of the Full Council meeting (for purposes of report only).**

## **6. Chair’s announcements**

## **7. To receive and note the content of the minutes of the Finance & General Purposes Committee Meeting on 14th June 2023 (for purposes of report only)**

## **8. To consider the following recommendations from the F&GP Cttee meeting on 14th June 2023**

1. The removal from the banking mandate the following signatories to the Council’s accounts with Santander Bank PLC:

A/c 08728307 Julie Kate Dyball, Keith A Norris, Maureen Catherine Munford and Robin Miller.

A/C 69722287 Julie Kate Dyball, Keith A Norris, Maureen Catherine Munford, Robin Miller and Dennis Gillard.

Also the addition to the banking mandate of the following new signatories: Ken Morgan, Andrew Huggins, Micki Attridge, and Karen Korenevsky.

1. The following signatories to the banking mandate for a new account to be opened with The Charity Bank: Ken Morgan, Andrew Huggins, Micki Attridge, and Karen Korenevsky.
2. To confirm Council compliance with each of the statements listed in section 1 (the Annual Governance Statement) of the Annual Governance and Accountability Return (AGAR) for the year ending 31 March 2023, as included at appendix 2 to the F&GP Cttee minutes.
3. To confirm acceptance of the the accounting statements in Section 2 of the Annual Governance and Accountability Return (AGAR) for the year ending 31st Mar 2023, as included at appendix 3 to the F&GP Cttee minutes.

## **9. To receive a report from the Village Environment Working Group (for purposes of report only).**

## **10. To receive a report from the Highways Working Group (for purposes of report only).**

## **11. To receive a report from the Neighbourhood Plan 2 Working Group (for purposes of report only).**

## **12. To receive a report from the Lytchett Matravers Youth Hall Working Group (for purposes of report only)**

## **13. To consider the Council’s response to a replacement Dog related Public Space Protection Order (PSPO) proposed by Dorset Council.**

## **14. To consider the opportunity to contribute to the planning appeal APP/D1265/W/23/3316590] related to refused application 6/2021/0376 27 Huntick Estate Lytchett Matravers Dorset BH16 6EB. Sever land and erect a detached dwelling with parking.**

## **15. To consider a request form the Scouts to place a skip temporarily near the Scout hut for 1 day to collect donations of scrap metal.**

## **16. To consider a quote for supply and installation, by a Wessex Water approved contractor, of pipe interrupters on 6 x taps at the allotments - to address the water supply safety compliance issue identified by WW.**

## **17. To receive and note the response from the Council’s insurers on Guerrilla Gardeners’ preference to use their own tools.**

## **18. To resolve to approve the following payments already made:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **To Whom** | **For What** | **Net** | **VAT** | **Total** |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| British Telecom | Office phone and broadband – May 2023 | 55.98 | 11.19 | 67.17 |
| HSBC | Bank charges A/c \*\*\*\*2437 | 5.00 | 0.00 | 5.00 |

**19. To resolve to approve the following payments due:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **To Whom** | **For What** | **Net** | **VAT** | **Total** |
| T Watton | Clerk’s salary – June 2023. | 1138.80 | 0.00 | 1138.80 |
| HMRC | PAYE & ENI – June 2023. | 388.75 | 0.00 | 388.75 |
| Dorset County Pension Fund | LGPS pension contrib June 2023 | 420.13 | 0.00 | 420.13 |
| T Homer | Handyman duties, May 2023 | 343.86 | 0.00 | 343.86 |
| Idverde Ltd | Cemetery maintenance June 2023 Inv no xxxxxxxx | TBA | TBA | TBA |
| Idverde Ltd | Grass cutting southern end of rec x 4 (26/04, 03/05, 11/05, 25/05), plus 1 cut of rec field prior to coronation event.  Inv no 10882792 | 132.28  108.00 | 48.06 | 288.34 |
| C Cook | Refund of allotment deposit, plot 2 | 35.00 | 0.00 | 35.00 |
| Dorset Council | Fee for waste service for coronation event | 144.13 | 0.00 | 144.13 |
| BHIB Ltd | Insurance premium, admin fee and IPT | 2131.31 | 0.00 | 2131.31 |
| Newlec electrical contractors Ltd | Installation of additional timer control at Lytchett Astro and resetting keypad | 175.00 | 35.00 | 210.00 |
| D Ball | Supply and fit newtap at upper allotment field in Feb 2023 (tap failure) | 30.48 | 0.00 | 30.48 |

## **20. Training by members or the Clerk in the past month (for the purposes of report only).**

## **21.To note any decisions / action taken by Parish Clerk under “Openness of Local Government Bodies Regulations 2014”, Part 3, Paragraphs 6-10, record of decisions and access to documents (for purposes of report only).**

## **22. To note correspondence received.**

Members are reminded that the Parish Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability); Crime & Disorder; Health & Safety; and Human Rights.

Signed: T Watton Date: June 2023