

Lytchett Matravers Parish Council

Prepared by: _____ Date: _____
Name and Role (Clerk/RFO etc)

Approved by: _____ Date: _____
Name and Role (RFO/Chair of Finance etc)

	Bank Reconciliation at 30/11/2023			
	Cash in Hand 01/04/2023			207,291.04
	ADD			
	Receipts 01/04/2023 - 30/11/2023			218,498.09
				425,789.13
	SUBTRACT			
	Payments 01/04/2023 - 30/11/2023			69,329.12
A	Cash in Hand 30/11/2023 (per Cash Book)			356,460.01
	Cash in hand per Bank Statements			
	Petty Cash	30/11/2023	0.00	
	Charity Bank	30/11/2023	25,000.00	
	Lloyds bank	30/11/2023	85,112.03	
	Unity Trust Bank (AC no 20450313	30/11/2023	76,265.06	
	Santander Bus Saver AC	30/11/2023	85,150.91	
	Santander Current AC	30/11/2023	160.00	
	HSBC Savings AC	30/11/2023	84,204.94	
	HSBC Current AC	30/11/2023	5,621.57	
				361,514.51
	Less unrepresented payments			5,054.50
				356,460.01
	Plus unrepresented receipts			
B	Adjusted Bank Balance			356,460.01
	A = B Checks out OK			

Lytchett Matravers Parish Council
Receipts and Payments compared with Flexed Budget (01/04/2023 to 30/11/2023)

Cost Centre	Admin	Budget Receipts		Act. Receipts	Budget Payments		Act. Payments	Variance	
		Total for year	Year to Date		Total for Year	Year to Date		Year to Date	
1	Salaries				21,500.00	14,333.32	13,152.21	1,181.11	
2	Pension				5,400.00	3,600.00	3,332.55	267.45	
3	Printing & Stationery				600.00	300.00	235.12	64.88	
4	Office Services						150.00	-150.00	
5	Repairs & Renewals				100.00	75.00	1,000.00	-925.00	
6	Furniture & Equipment				600.00	300.00		300.00	
7	Insurance				3,836.00	3,836.00	2,481.88	1,354.12	
8	Audits				1,000.00	1,000.00	1,319.11	-319.11	
9	Chairman's Allowance				280.00		250.00	-250.00	
10	Training				500.00	250.00		250.00	
11	Expenses				200.00	133.32	106.95	26.37	
12	L Link / Newsletters								
13	Website				660.00	660.00		660.00	
14	Subscriptions & Memberships				1,390.00	1,390.00	1,320.43	69.57	
15	Premises Hire				800.00	400.00	300.00	100.00	
16	Utilities				300.00	200.00	361.17	-161.17	
17	Office Phone and Broadband				700.00	466.68	447.23	19.45	
18	Library Hours				1,500.00				
19	Data Protection				35.00	35.00	35.00		
20	Miscellaneous				540.00	270.00	128.34	141.66	
64	Clerk's travel expenses				80.00	53.32	109.02	-55.70	
65	CAB Library sessions				5,100.00				
72	Public Sector Website Access comp								
77	Bank service charges				200.00	133.32	93.70	39.62	
88	Legal & Professional				460.00	306.68	290.80	15.88	
97	Mobile Phone usage contract						30.34	-30.34	
Cost Centre	Allotments								
21	Water				900.00	300.00	254.79	45.21	
22	Prizes				100.00	100.00		100.00	
23	Deposit Refunds								
24	Grass & Hedge Cutting				200.00	100.00		100.00	

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	Budget Receipts		Act. Receipts	Budget Payments		Act. Payments	Variance
	Total for year	Year to Date		Total for Year	Year to Date		Year to Date
25 Rubbish Disposal				400.00	300.00		300.00
26 Miscellaneous Allot costs				400.00	300.00	1,000.48	-700.48
Cost Centre Burials							
27 Ground Maintenance				4,900.00	3,266.68	2,454.20	812.48
28 Water Supply				100.00			
29 Cemetery R&M				1,000.00	500.00	350.60	149.40
Cost Centre Coronavirus Emergency Fund							
60 Coronavirus Emergency Fund acco							
Cost Centre Grants							
44 Grants				1,500.00	750.00		750.00
45 Youth Grants				4,000.00	2,000.00	700.00	1,300.00
Cost Centre Income							
46 Precept	108,009.00	108,009.00	108,009.00				
47 Allotment Rent	2,640.00		96.25				96.25
48 Allotment Deposit			71.50				71.50
49 Burials	5,250.00	3,500.00	3,670.00				170.00
50 General Rent	270.00	270.00	170.00				-100.00
52 Astro Hire	4,000.00	3,000.00	4,877.00				1,877.00
53 CIL			57,942.11				57,942.11
54 Bank Interest	200.00	133.32	1,043.39				910.07
55 VAT Refund							
56 Miscellaneous Receipts			337.59				337.59
62 Licence fees (car park, vending, Clu	320.00	240.00	160.00				-80.00
87 Credit for electricity export - Sports l	500.00	500.00					-500.00
89 Grants / donations received			25,000.00				25,000.00
90 Youth Hall hire							
94 Vehicle charging point	50.00	25.00	33.38				8.38
95 Reimbursement of electricity charge:			387.79				387.79
Cost Centre Open Spaces							

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	Budget Receipts		Act. Receipts	Budget Payments		Act. Payments	Variance
	Total for year	Year to Date		Total for Year	Year to Date		Year to Date
30 Recreation Ground grass cuts						471.77	-471.77
33 Skatepark				1,000.00	1,000.00		1,000.00
34 Rocket Park Play Area							
35 Foxhills Play Area							
38 Foxhills Open Space				2,865.00	2,865.00	3,086.00	-221.00
39 Grass Areas				600.00	400.00	147.71	252.29
40 General Grass Contract				5,500.00	5,500.00		5,500.00
41 Roads and Signage				850.00	750.00	750.00	
42 Litter				3,000.00	2,000.00	2,563.25	-563.25
43 Misc Open Space Costs				1,000.00	750.00	1,789.39	-1,039.39
57 Benches renewal						448.00	-448.00
58 Dolly post renewal project							
61 Play areas inspection and maintena				2,200.00	1,330.00	800.36	529.64
63 Footpath Maintenance SLA (with DC				540.00	540.00	490.00	50.00
66 Replace Rocket Park fence							
75 Highways - "Working Together"				1,000.00	500.00		500.00
78 Tree and hedge trimming				2,000.00	1,000.00	2,475.00	-1,475.00
Cost Centre Premises							
31 Astro				2,500.00	1,875.00	1,922.50	-47.50
36 Lytchett Matravers Youth Hall				500.00	250.00	274.01	-24.01
59 Sports Pavilion						784.43	-784.43
73 Sports Pavilion Energy supply				500.00	333.32	41.02	292.30
85 LM Youth Hall utilities				1,000.00	750.00	295.41	454.59
93 Defibrillator maintenance				250.00			
Cost Centre Projects / Working Groups							
67 Village Centre WG							
68 Astro WG							
69 Library WG							
70 Huntick Cycle Path WG							
71 Climate Emergency WG							
74 Defibrillator project							

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	<u>Budget Receipts</u>		<u>Act. Receipts</u>	<u>Budget Payments</u>		<u>Act. Payments</u>	<u>Variance</u>
	Total for year	Year to Date		Total for Year	Year to Date		Year to Date
76 Village Hall WG							
79 Queens Jubilee							
80 Dog exercise area							
81 Exercise equipment							
82 Library Green path							
83 Lytchett Matravers Youth Hall						11,587.04	-11,587.04
84 Lime Kiln Rd Planter & bench							
86 King's Coronation				4,125.00	4,125.00	4,206.15	-81.15
91 20MPH project							
92 High St project							
96 Village Environment WG						995.00	-995.00
GRAND TOTALS	£121,239.00	£115,677.32	£201,798.01	£88,711.00	£59,327.64	£63,030.96	£82,417.37