

# Lytchett Matravers Parish Council

Prepared by: \_\_\_\_\_

Date: \_\_\_\_\_

*Name and Role (Clerk/RFO etc)*

Approved by: \_\_\_\_\_

Date: \_\_\_\_\_

*Name and Role (RFO/Chair of Finance etc)*

<b>A</b>	<b>Bank Reconciliation at 31/12/2023</b>		
	Cash in Hand 01/04/2023		207,291.04
	<b>ADD</b> Receipts 01/04/2023 - 31/12/2023		225,405.86
	<b>SUBTRACT</b> Payments 01/04/2023 - 31/12/2023		432,696.90
	<b>Cash in Hand 31/12/2023</b> (per Cash Book)		84,200.42
<b>B</b>			
	Cash in hand per Bank Statements		
	Petty Cash	31/12/2023	0.00
	Unity Bank Instant Access Saving	31/12/2023	25,018.84
	Charity Bank	30/11/2023	25,000.00
	Lloyds bank	31/12/2023	85,209.03
	Unity Trust Bank (AC no 20450313	31/12/2023	38,000.43
	Santander Bus Saver AC	31/12/2023	85,226.48
	Santander Current AC	31/12/2023	160.00
	HSBC Savings AC	31/12/2023	84,332.30
	HSBC Current AC	31/12/2023	5,549.40
			<b>348,496.48</b>
	Less unrepresented payments		
			348,496.48
	Plus unrepresented receipts		
	<b>Adjusted Bank Balance</b>		<b>348,496.48</b>
	<b>A = B Checks out OK</b>		

## Lytchett Matravers Parish Council

## Receipts and Payments compared with Flexed Budget (01/04/2023 to 31/12/2023)

		Budget Receipts		Act. Receipts	Budget Payments		Act. Payments	Variance	
		Total for year	Year to Date		Total for Year	Year to Date		Year to Date	
<b>Cost Centre</b>	<b>Admin</b>								
1	Salaries				21,500.00	16,124.99	14,267.35	1,857.64	
2	Pension				5,400.00	4,050.00	3,332.55	717.45	
3	Printing & Stationery				600.00	450.00	235.12	214.88	
4	Office Services						150.00	-150.00	
5	Repairs & Renewals				100.00	75.00	1,000.00	-925.00	
6	Furniture & Equipment				600.00	450.00		450.00	
7	Insurance				3,836.00	3,836.00	2,481.88	1,354.12	
8	Audits				1,000.00	1,000.00	1,319.11	-319.11	
9	Chairman's Allowance				280.00	280.00	250.00	30.00	
10	Training				500.00	375.00		375.00	
11	Expenses				200.00	149.99	501.70	-351.71	
12	L Link / Newsletters								
13	Website				660.00	660.00		660.00	
14	Subscriptions & Memberships				1,390.00	1,390.00	1,320.43	69.57	
15	Premises Hire				800.00	600.00	300.00	300.00	
16	Utilities				300.00	225.00	361.17	-136.17	
17	Office Phone and Broadband				700.00	525.01	503.21	21.80	
18	Library Hours				1,500.00				
19	Data Protection				35.00	35.00	35.00		
20	Miscellaneous				540.00	405.00	162.34	242.66	
64	Clerk's travel expenses				80.00	59.99	109.02	-49.03	
65	CAB Library sessions				5,100.00				
72	Public Sector Website Access comp								
77	Bank service charges				200.00	149.99	129.30	20.69	
88	Legal & Professional				460.00	345.01	340.80	4.21	
97	Mobile Phone usage contract						48.76	-48.76	
<b>Cost Centre</b>	<b>Allotments</b>								
21	Water				900.00	300.00	254.79	45.21	
22	Prizes				100.00	100.00		100.00	
23	Deposit Refunds								
24	Grass & Hedge Cutting				200.00	100.00		100.00	

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	Total for year	Year to Date		Total for Year	Year to Date		Year to Date
25 Rubbish Disposal				400.00	300.00		300.00
26 Miscellaneous Allot costs				400.00	300.00	1,000.48	-700.48
<b>Cost Centre Burials</b>							
27 Ground Maintenance				4,900.00	3,675.01	2,804.80	870.21
28 Water Supply				100.00			
29 Cemetery R&M				1,000.00	750.00	350.60	399.40
<b>Cost Centre Coronavirus Emergency Fund</b>							
60 Coronavirus Emergency Fund acco							
<b>Cost Centre Grants</b>							
44 Grants				1,500.00	1,125.00		1,125.00
45 Youth Grants				4,000.00	3,000.00	700.00	2,300.00
<b>Cost Centre Income</b>							
46 Precept	108,009.00	108,009.00	108,009.00				
47 Allotment Rent	2,640.00		817.25				817.25
48 Allotment Deposit			71.50				71.50
49 Burials	5,250.00	3,937.50	3,670.00				-267.50
50 General Rent	270.00	270.00	192.00				-78.00
52 Astro Hire	4,000.00	3,000.00	4,877.00				1,877.00
53 CIL			57,942.11				57,942.11
54 Bank Interest	200.00	149.99	1,362.16				1,212.17
55 VAT Refund							
56 Miscellaneous Receipts			337.59				337.59
62 Licence fees (car park, vending, Clu	320.00	240.00	160.00				-80.00
87 Credit for electricity export - Sports I	500.00	500.00					-500.00
89 Grants / donations received			25,198.00				25,198.00
90 Youth Hall hire							
94 Vehicle charging point	50.00	37.50	33.38				-4.12
95 Reimbursement of electricity charges			387.79				387.79
98 Mobile phone credit			3.00				3.00

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		Total for year	Year to Date		Total for Year	Year to Date		Year to Date	
99	Insurance Claim			5,645.00				5,645.00	
<b>Cost Centre</b>	<b>Open Spaces</b>								
30	Recreation Ground grass cuts						471.77	-471.77	
33	Skatepark				1,000.00	1,000.00		1,000.00	
34	Rocket Park Play Area						919.39	-919.39	
35	Foxhills Play Area								
38	Foxhills Open Space				2,865.00	2,865.00	3,086.00	-221.00	
39	Grass Areas				600.00	450.00	147.71	302.29	
40	General Grass Contract				5,500.00	5,500.00	5,460.00	40.00	
41	Roads and Signage				850.00	750.00	750.00		
42	Litter				3,000.00	2,250.00	2,886.27	-636.27	
43	Misc Open Space Costs				1,000.00	750.00	1,789.39	-1,039.39	
57	Benches renewal						448.00	-448.00	
58	Dolly post renewal project								
61	Play areas inspection and maintena				2,200.00	1,765.00	800.36	964.64	
63	Footpath Maintenance SLA (with DC				540.00	540.00	490.00	50.00	
66	Replace Rocket Park fence								
75	Highways - "Working Together"				1,000.00	750.00		750.00	
78	Tree and hedge trimming				2,000.00	1,500.00	2,475.00	-975.00	
<b>Cost Centre</b>	<b>Premises</b>								
31	Astro				2,500.00	1,875.00	1,922.50	-47.50	
36	Lytchett Matravers Youth Hall				500.00	375.00	4,310.65	-3,935.65	
59	Sports Pavilion						784.43	-784.43	
73	Sports Pavilion Energy supply				500.00	374.99	41.02	333.97	
85	LM Youth Hall utilities				1,000.00	750.00	321.23	428.77	
93	Defibrillator maintenance				250.00	250.00		250.00	
<b>Cost Centre</b>	<b>Projects / Working Groups</b>								
67	Village Centre WG								
68	Astro WG								
69	Library WG								

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	Total for year	Year to Date		Total for Year	Year to Date		Year to Date	
70 Huntick Cycle Path WG								
71 Climate Emergency WG								
74 Defibrillator project								
76 Village Hall WG								
79 Queens Jubilee								
80 Dog exercise area								
81 Exercise equipment								
82 Library Green path								
83 Lytchett Matravers Youth Hall						11,587.04	-11,587.04	
84 Lime Kiln Rd Planter & bench								
86 King's Coronation				4,125.00	4,125.00	4,206.15	-81.15	
91 20MPH project						875.00	-875.00	
92 High St project								
96 Village Environment WG						995.00	-995.00	
<b>GRAND TOTALS</b>	<b>£121,239.00</b>	<b>£116,143.99</b>	<b>£208,705.78</b>	<b>£88,711.00</b>	<b>£66,705.98</b>	<b>£76,725.32</b>	<b>£82,542.45</b>	