

Meeting of Finance & General Purposes Committee - Weds 10th April 2024 at 7.00 p.m. in the Blanchard Room, Lytchett Matravers Village Hall

Parish Clerk. Council Office, Vineyard Close, Lytchett Matravers BH16 6DD.

Email: [lytchettmatravers@dorset-aptc.gov.uk](mailto:lytchettmatravers@dorset-aptc.gov.uk) or call 07596 885667.

Copies of related reports for the items below are available on request to the Parish Clerk by 7pm on Tuesday 9th April 2024

# A G E N D A

All Council decisions must give due consideration to their impact on the community’s carbon footprint.

Public Participation - (standing orders suspended).

## To receive and consider apologies for absence.

## To receive any declarations of interest, and consider any requests for Special Dispensations under Section 33 of the Localism Act 2011

## To receive and approve minutes of the Finance & Gen Purposes Committee meeting held on 13th March 2024.

## To receive and consider reports of past subject matters on the minutes of the Finance & General Purposes Committee (for purposes of report only).

## To receive and note the 2023-24 year to date bank reconciliation (for purposes of report only).

## To receive and consider a report covering 2023-24 year to date income and expenditure (for purposes of report only).

1. To consider the Financial Forecast Report - March 2024
2. To note the key dates / timetable for the Council Internal Audit and approval & submission of the Annual Return (AGAR) for the year ended 31st March 2024
3. To agree changes to insurance values for the insurance schedule
4. To review the contracts for 2024/25
5. To review the following Parish Council policies:
6. Councillor Requirements
7. Document Retention Scheme
8. Freedom of Information
9. Policy and Procedure for handling requests for information
10. Model publication scheme
11. To consider Planning Application appeal P/FUL/2023/00458 Land known at Dyett's Field  
    High Street, Lytchett Matravers

Erect an agricultural building with hardstanding area

1. To consider Planning Application P/NMA/2024/01711Land behind 38 Wareham Road  
   Lytchett Matravers

Non material amendment to Approved P/A P/FUL/2023/02958 (Demolish existing stable and erect new stable/ barn on land to the rear of 38 Wareham Road) to amend the location by approximately 5m and add an additional door

## To consider report on Youth Hall progress and Operation

## To consider proposal to purchase three sets of replacement defibrillator pads

## To consider items for an article in the next Parish Magazine.

## To note correspondence received.

Members are reminded that the Parish Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability); Crime & Disorder; Health & Safety; and Human Rights.

Signed: A Clothier Date: April 2024