

## Lytchett Matravers Parish Council

Prepared by: \_\_\_\_\_ Date: \_\_\_\_\_  
*Name and Role (Clerk/RFO etc)*

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_  
*Name and Role (RFO/Chair of Finance etc)*

	<b>Bank Reconciliation at 29/02/2024</b>		
	Cash in Hand 01/04/2023		207,291.04
	<b>ADD</b> Receipts 01/04/2023 - 29/02/2024		228,654.37
			435,945.41
	<b>SUBTRACT</b> Payments 01/04/2023 - 29/02/2024		111,704.60
<b>A</b>	<b>Cash in Hand 29/02/2024</b> (per Cash Book)		<b>324,240.81</b>
	Cash in hand per Bank Statements		
	Petty Cash	29/02/2024	0.00
	HSBC Current AC	29/02/2024	5,050.40
	HSBC Savings AC	29/02/2024	84,610.43
	Santander Current AC	29/02/2024	160.00
	Santander Bus Saver AC	29/02/2024	85,301.92
	Unity Trust Bank (AC no 20450313	29/02/2024	29,656.34
	Lloyds bank	29/02/2024	85,391.22
	Charity Bank	31/01/2024	25,101.45
	Unity Bank Instant Access Saving	29/02/2024	25,018.84
			<b>340,290.60</b>
	Less unrepresented payments		16,049.79
			324,240.81
	Plus unrepresented receipts		
<b>B</b>	<b>Adjusted Bank Balance</b>		<b>324,240.81</b>
	<b>A = B Checks out OK</b>		

**Lytchett Matravers Parish Council**  
**Receipts and Payments compared with Flexed Budget (01/04/2023 to 29/02/2024)**

Cost Centre	Admin	Budget Receipts		Act. Receipts	Budget Payments		Act. Payments	Variance	
		Total for year	Year to Date		Total for Year	Year to Date		Year to Date	
1	Salaries				21,500.00	19,708.33	17,449.70	2,258.63	
2	Pension				5,400.00	4,950.00	3,332.55	1,617.45	
3	Printing & Stationery				600.00	450.00	235.12	214.88	
4	Office Services						150.00	-150.00	
5	Repairs & Renewals				100.00	100.00	1,000.00	-900.00	
6	Furniture & Equipment				600.00	450.00		450.00	
7	Insurance				3,836.00	3,836.00	2,481.88	1,354.12	
8	Audits				1,000.00	1,000.00	1,319.11	-319.11	
9	Chairman's Allowance				280.00	280.00	250.00	30.00	
10	Training				500.00	375.00		375.00	
11	Expenses				200.00	183.33	517.82	-334.49	
12	L Link / Newsletters								
13	Website				660.00	660.00		660.00	
14	Subscriptions & Memberships				1,390.00	1,390.00	1,887.03	-497.03	
15	Premises Hire				800.00	600.00	575.00	25.00	
16	Utilities				300.00	275.00	361.17	-86.17	
17	Office Phone and Broadband				700.00	641.67	615.15	26.52	
18	Library Hours				1,500.00				
19	Data Protection				35.00	35.00	35.00		
20	Miscellaneous				540.00	405.00	162.34	242.66	
64	Clerk's travel expenses				80.00	73.33	109.02	-35.69	
65	CAB Library sessions				5,100.00		6,824.00	-6,824.00	
72	Public Sector Website Access comp								
77	Bank service charges				200.00	183.33	139.30	44.03	
88	Legal & Professional				460.00	421.67	3,340.80	-2,919.13	
97	Mobile Phone usage contract						85.60	-85.60	
<b>Cost Centre Allotments</b>									
21	Water				900.00	900.00	538.49	361.51	
22	Prizes				100.00	100.00		100.00	
23	Deposit Refunds								
24	Grass & Hedge Cutting				200.00	200.00	137.50	62.50	

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	Budget Receipts		Act. Receipts	Budget Payments		Act. Payments	Variance
	Total for year	Year to Date		Total for Year	Year to Date		Year to Date
25 Rubbish Disposal				400.00	400.00		400.00
26 Miscellaneous Allot costs				400.00	400.00	1,000.48	-600.48
<b>Cost Centre Burials</b>							
27 Ground Maintenance				4,900.00	4,491.67	3,155.40	1,336.27
28 Water Supply				100.00	100.00		100.00
29 Cemetery R&M				1,000.00	750.00	350.60	399.40
<b>Cost Centre Coronavirus Emergency Fund</b>							
60 Coronavirus Emergency Fund acco							
<b>Cost Centre Grants</b>							
44 Grants				1,500.00	1,125.00		1,125.00
45 Youth Grants				4,000.00	3,000.00	700.00	2,300.00
<b>Cost Centre Income</b>							
46 Precept	108,009.00	108,009.00	108,009.00				
47 Allotment Rent	2,640.00	2,400.00	2,235.08				-164.92
48 Allotment Deposit			71.50				71.50
49 Burials	5,250.00	4,812.50	4,460.00				-352.50
50 General Rent	270.00	270.00	222.00				-48.00
52 Astro Hire	4,000.00	4,000.00	4,877.00				877.00
53 CIL			57,942.11				57,942.11
54 Bank Interest	200.00	183.33	1,999.37				1,816.04
55 VAT Refund							
56 Miscellaneous Receipts			347.03				347.03
62 Licence fees (car park, vending, Clu	320.00	320.00	160.00				-160.00
87 Credit for electricity export - Sports l	500.00	500.00					-500.00
89 Grants / donations received			25,498.00				25,498.00
90 Youth Hall hire							
94 Vehicle charging point	50.00	37.50	91.41				53.91
95 Reimbursement of electricity charge:			387.79				387.79
98 Mobile phone credit			9.00				9.00

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	Budget Receipts		Act. Receipts	Budget Payments		Act. Payments	Variance	
	Total for year	Year to Date		Total for Year	Year to Date		Year to Date	
99 Insurance Claim			5,645.00					5,645.00
<b>Cost Centre    Open Spaces</b>								
30 Recreation Ground grass cuts						471.77		-471.77
33 Skatepark				1,000.00	1,000.00			1,000.00
34 Rocket Park Play Area						919.39		-919.39
35 Foxhills Play Area								
38 Foxhills Open Space				2,865.00	2,865.00	3,086.00		-221.00
39 Grass Areas				600.00	550.00	147.71		402.29
40 General Grass Contract				5,500.00	5,500.00	5,460.00		40.00
41 Roads and Signage				850.00	750.00	750.00		
42 Litter				3,000.00	2,750.00	3,545.34		-795.34
43 Misc Open Space Costs				1,000.00	1,000.00	1,843.56		-843.56
57 Benches renewal						448.00		-448.00
58 Dolly post renewal project								
61 Play areas inspection and maintena				2,200.00	1,765.00	800.36		964.64
63 Footpath Maintenance SLA (with DC				540.00	540.00	490.00		50.00
66 Replace Rocket Park fence								
75 Highways - "Working Together"				1,000.00	750.00			750.00
78 Tree and hedge trimming				2,000.00	1,500.00	3,675.00		-2,175.00
<b>Cost Centre    Premises</b>								
31 Astro				2,500.00	2,500.00	2,594.51		-94.51
36 Lytchett Matravers Youth Hall				500.00	375.00	5,994.44		-5,619.44
59 Sports Pavilion						6,474.43		-6,474.43
73 Sports Pavilion Energy supply				500.00	458.33	139.07		319.26
85 LM Youth Hall utilities				1,000.00	1,000.00	529.80		470.20
93 Defibrillator maintenance				250.00	250.00			250.00
<b>Cost Centre    Projects / Working Groups</b>								
67 Village Centre WG								
68 Astro WG								
69 Library WG								

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	<u>Budget Receipts</u>		<u>Act. Receipts</u>	<u>Budget Payments</u>		<u>Act. Payments</u>	<u>Variance</u>
	Total for year	Year to Date		Total for Year	Year to Date		Year to Date
70 Huntick Cycle Path WG							
71 Climate Emergency WG							
74 Defibrillator project							
76 Village Hall WG							
79 Queens Jubilee							
80 Dog exercise area							
81 Exercise equipment							
82 Library Green path							
83 Lytchett Matravers Youth Hall						11,587.04	-11,587.04
84 Lime Kiln Rd Planter & bench							
86 King's Coronation				4,125.00	4,125.00	4,206.15	-81.15
91 20MPH project						875.00	-875.00
92 High St project							
96 Village Environment WG						995.00	-995.00
<b>GRAND TOTALS</b>	<b>£121,239.00</b>	<b>£120,532.33</b>	<b>£211,954.29</b>	<b>£88,711.00</b>	<b>£75,162.66</b>	<b>£101,785.63</b>	<b>£64,798.99</b>